

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF BELLEVUE ESTABLISHING CAPITAL PROJECT GOVERNANCE, TRANSPARENCY, REPORTING, AND OVERSIGHT PROCEDURES FOR THE DRINKING WATER IMPROVEMENTS PROJECT AND OTHER MAJOR PUBLIC INFRASTRUCTURE PROJECTS.

WHEREAS, the City of Bellevue is undertaking significant public infrastructure improvements funded through a combination of public revenues, grants, utility revenues, and voter-authorized financing; and

WHEREAS, effective governance, transparency, and accountability are essential to maintaining public confidence in the management of public resources; and

WHEREAS, the City Council desires to establish clear procedures regarding project oversight, reporting, public communication, and approval of significant project modifications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLEVUE AS FOLLOWS:

#### SECTION 1. PURPOSE

The purpose of this Resolution is to establish a governance framework that promotes transparency, accountability, fiscal stewardship, and effective communication regarding major public infrastructure projects.

#### SECTION 2. PROJECT OVERSIGHT

The City Council shall retain oversight authority regarding:

- A. Project financing and funding allocations;
- B. Issuance of bonds or other long-term obligations;
- C. Material project scope modifications;
- D. Facility plan amendments involving substantive changes to project objectives, major project components, or funding assumptions;
- E. Acceptance of significant grant awards and grant amendments.

#### SECTION 3. QUARTERLY PROJECT REPORTING

City staff shall provide a quarterly written project report to the City Council that includes:

- A. Project status and schedule;
- B. Current project budget;

- C. Funds received and expended by funding source;
- D. Remaining available funding balances;
- E. Pending grant applications and awards;
- F. Change orders approved since the previous report;
- G. Anticipated project risks, delays, or budget impacts.

SECTION 4. PROJECT CHANGE REVIEW

The following actions shall be presented to the City Council for review and approval before implementation:

- A. Addition of a major project component;
- B. Elimination of a major project component;
- C. Substitution of one major project component for another;
- D. Reallocation of project costs between funding sources;
- E. Material amendments to an adopted facility plan;
- F. Any modification reasonably expected to affect project financing, grant compliance, or voter-authorized project purposes.

SECTION 5. FACILITY PLAN AMENDMENTS

- A. Administrative or technical revisions that do not materially affect project scope, cost, funding, or project objectives may be approved administratively.
- B. Material amendments shall be presented to the City Council in a public meeting and shall include:
  - 1. A written explanation of the proposed amendment;
  - 2. Engineering recommendations supporting the amendment;
  - 3. Estimated financial impacts;
  - 4. Funding implications;
  - 5. Any known grant, regulatory, or financing considerations.

SECTION 6. PUBLIC TRANSPARENCY

The City shall maintain a project information page available to the public containing, to the extent practicable:

- A. Approved facility plans;

- B. Project schedules;
- C. Quarterly reports;
- D. Funding summaries;
- E. Council resolutions related to the project;
- F. Publicly releasable grant and financing documents.

#### SECTION 7. LEGAL AND FINANCIAL REVIEW

When significant questions arise regarding project financing, voter-authorized funding, grant compliance, or major project amendments, the City Council may request independent legal, engineering, financial, or bond counsel review.

#### SECTION 8. FUTURE APPLICATION

The policies established by this Resolution may be applied by the City Council to future capital projects involving significant public expenditures or long-term financing.

#### SECTION 9. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

PASSED AND APPROVED this **\_ day of \_**, 2026.